

CHUTE PARISH COUNCIL

Minutes of the Parish Council meeting held on Thursday November 4<sup>th</sup> 2021 at the Village Hall, Malthouse Lane at 7.30pm.

<p><b>Attended</b>                  C’Ilr’s C Wall (in the Chair) (CW), C’Ilr Parr (Vice Chair) (JP), C’Ilr Taylor (MT), C’Ilr Rudland (AR), C’Ilr Harker (TH) &amp; C’Ilr Alderson (MA)                  C Lovell - Clerk (CL)                  C’Ilr Chris Williams – Wiltshire Councillor                  5 members of the public</p>	<p><b>1. Apologies C’Ilr Hopton, Police</b>                  Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act1972, members present must decide whether the reason(s) for a member's absence are accepted.</p>	
<p>Item</p>	<p>Agenda Item</p>	<p>Action by</p>
<p>2.</p>	<p><b>Declaration of Interest –No Declarations Received</b>  <i>Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act1972, members present must decide whether the reason(s) for a member's absence are accepted.</i></p>	
<p>3.</p>	<p><b>Public Questions</b>                  The members of the public attended in relation to item number 12 – Village Green parking. There had been a good response to the questionnaire and AR circulated the results.                  Although at times problematic those who attended said that the parking on the green had not affected them directly and they are concerned that if it is restricted the problem will be just moved elsewhere.                  The biggest issue is on one of the corners and this is mainly delivery drivers/utilities cutting across.                  There had recently been damage caused to rubbish bins and the manhole cover. Mrs Wood kindly offered to supply a rock to cover the manhole cover.                  If any measures/signage are put in place the preferred option would be for rustic signage requesting ‘No Parking’ on the village green.                   CW agreed that there is no easy solution and further discussion needed.</p>	
<p>4.</p>	<p><b>County Councillor Repot</b> – C’Ilr Williams reported the following                  Full Council met on Tuesday 19 October. Climate change activists stages a protest before the meeting and at one time the meeting was suspended because of some noisy outbursts by some during a debate on the Climate and Ecology private members bill that is currently at the initial stages of going through Parliament. The</p>	

	<p>motion declared that Wiltshire Council declare its support for the bill and write to all Wiltshire MPs to support it. For various reason the motion failed, mainly that it was advocating unelected citizens assemblies and that there is already a Climate Bill in the final stages of being approved in Parliament.</p> <p>A full report of the meeting will be found on the Council website when published.</p> <p>Tidworth Area Board meeting will be Monday 22 November and funding is available with nearly £30K of capital funding and £6705 in the Health and wellbeing fund. Not sure if it will be a face-to-face meeting or virtual. An agenda meeting has not taken place, but a request has been made that a senior Highways officer and the cabinet member attend to discuss traffic issues on the roads in our community area. The agenda will be published in due course and can I encourage representation from the parish council.</p> <p>The Health and Wellbeing Group met on the 30 September and we had an update on the Covid Booster programme from the Castle Practice and a presentation from Warm and Safe Wiltshire which was primarily around advice, guidance and funding. This very important now due to the energy crisis and winter approaching. Funding, including help with bills, updating old equipment and even free replacement boilers are available to those you need assistance. There was also a report on a Prevention and Wellbeing Team which will replace the Local Area Coordinators. Previously Tidworth Community was not covered by the Local Coordinators Scheme, but the new Team will cover the whole of the County. The Team will work with individuals on a one-to-one basis but will not get involved in any community groups.</p> <p>Progress of the enforcement file (ref: 20/00835/ENF) relating to Thickett Cottage, Malthouse Lane, Upper Chute. Planning permission has now been granted, under the application reference PL/2021/07312, for the variation of condition 2 and 5 of planning permission 20/01143/FUL.</p> <p>Notice and Indicative Plan for a Temporary Traffic Regulation Order (TTRO) for Hippencombe, Tidcombe &amp; Fosbury and Chute commencing 12th January 2022.</p>	
5.	<p><b>Minutes</b></p> <p>JP raised two points relating to the last meeting under Standing Order 19 – During Public Participation the meeting was not moderated. Under Standing Order 37 – The Chair should have declared an interest in item 12. *Clerk’s note – Following advice from WALC the above points have been minuted as raised at the meeting, however as there was no pecuniary interest the Chair did not have to be declared.</p> <p><b>Resolved:</b> TH proposed that the minutes of the meeting held on 7<sup>th</sup> October 2021 were confirmed as a correct record this was seconded by MA, JP abstained. These minutes were signed by the Chairman.</p> <p>There were no matters arising</p>	

6.	<p><b>Correspondence Received</b> None</p>	
7.	<p><b>Specific Reports</b></p> <p><b>Highways</b> – The ‘No Access to HGV’s’ on Forest Lane has been removed, as has the S Bend sign on near the Guinness’s property. Wiltshire will be contacted to request replacements. The oak tree which came down on Dummer Lane during the storm will be removed in the next few days. JP advised that potholes by Parsonage Farm had not been repaired. Highways issues can be reported on <a href="http://www.wiltshire.gov.uk/mywilts-online-reporting">www.wiltshire.gov.uk/mywilts-online-reporting</a></p> <p><b>Footpaths</b> – AR gave her thanks for the replacement of stiles to kissing gates on the Conholt Estate</p> <p><b>King George Field</b> – TH reported that the quote for essential work on the pavilion had been accepted. The ROSPA inspection has been carried out with a few minor recommendations. The main one being the woodchip needing replacing which will be done in due course.</p> <p><b>Village Hall</b> – MA reported that it had been fairly quiet. The quote for repairs to the gable had been accepted.</p> <p><b>Allotments</b> – MT reported that there had been some damage caused to the green houses and shed during the storms. CW advised that the greenhouses and shed were gifted by Mr Merritt and the allotments holders were advised that they had use of them, but it is not the responsibility of CPC to repair. Branches had come down in the recent storm on the boundary with Long View and it was established that it was the landowners responsibility to remove. Wiltshire Council will be contacted regarding the trees down in the pit. Work on the removal of the Llandii has commenced.</p> <p><b>Village Design Statement</b> – Report provided By Cllr Hopton</p> <p>Following our discussion at the last Chute PC meeting, Lisa contacted Wiltshire Council Planning to say that we would like to prepare a Village Design Guide rather than a Village Design Statement or a Neighbourhood Development Plan. She pointed out a Village Design Statement would be ineffective now that we have the NPPF paragraph 129. She also explained there is no appetite to produce an NDP since it is such a long winded and costly process and there will be no allocation of development sites within the Chutes.</p> <p>CPC would therefore like to commission the production of a Chute Design Guide that would follow the model design code methodology. Lisa also mentioned to</p>	

	<p>Wiltshire Council Planning that she will be presenting the idea to Chute Forest Parish Council on 11th of November.</p> <p>On 29th October I met with Lisa to discuss the format we should put before Wiltshire. We are going to propose that the Chute Design Guide has three parts:</p> <ol style="list-style-type: none"> <li>1. Background evidence and reporting on community consultation, street surveys</li> <li>2. Policies and checklists</li> <li>3. Digital visual guide.</li> </ol> <p>The whole thing would be accompanied by 'how to use' advice.</p> <p>She suggested that the Chute Design Guide could be an exemplar for Wiltshire Council to demonstrate how it is possible to produce a well-referenced and researched but locally distinctive guide that fits the National Design Guide and the model design code methodology.</p> <p>She requested that Wiltshire Council indicate if they are likely to adopt the design guide subject to its content being appropriate. If so, she said we would work with Wiltshire to ensure adoption.</p> <p>This morning we had a good response from Wiltshire and plans are now being made to set up a virtual meeting with Lisa, myself, and Anna McBride (Planning Officer) to discuss how our proposed Chute Design Guide would dovetail with the forthcoming Wiltshire Design Guide particularly in terms of scope and content.</p>	
8.	<p><b>I. To note the bank balance as of 30th October 2021 £10,254.52</b></p> <p><b>II. Payments Made/Received</b></p> <p>07/10/2021 HMRC – Tax/NI £62.48  08/10/2021 WALC £124.20  11/10/2021 Clerks Salary £266.40  13/10/2021 ICO (data protection) £35.00</p> <p><b>Received</b></p> <p>19/10/2021 Compensation Lloyds £150.00  19/10/2021 Reimbursement for fuel and postage to be transferred to C Wall £24.30</p> <p><b>For approval</b></p> <p>Chute Forest Parish Council Contribution towards materials to clean War Memorial £42.00  Royal British Legion Remembrance Day Wreath £40.00 (S137)  C Lovell Reimbursement Defibrillator Pads £86.40  C Wall Reimbursement Defibrillator sign £19.00  J Harries Handyman Removal of Llandii allotments £1090.00 to be paid on completion of work  Church Grant £450.00  C Lovell Salary £266.40  HMRC Tax/NI £62.48</p>	

	<b>MA Proposed that the payments be made, seconded by TH, carried.</b>	
9.	<p><b>Budget</b></p> <p>The draft budget proposal for 2022/23 had been circulated to the members. The main adjustments were the addition of a maintenance fund for the Allotments and Village Design Guide.</p> <p><b>TH proposed that the Precept request for 2022/23 be £9000.00, seconded by JP, carried.</b></p> <p><b>This means that there is no increase.</b></p>	
10.	<p><b>Chute Cadley Wellhead</b></p> <p>MA reported that progress is being made, Simon Falla is going to take the wooden structure to his workshop to use as a template for the replacement. A working group will be formed to help with the removal and other work required.</p>	
11.	<p><b>Mobile Library</b></p> <p>Mrs Walking advised that the mobile library used to come to Upper Chute but has since stopped and asked the council to intervene.</p> <p>The mobile library does still come to Chute Cadley. It should wait for 15 minutes for customers before leaving but it seems it has only been staying 5 minutes. It was agreed that this is a much needed service. This will be reported.</p>	CL
12.	<p><b>Village Green Questionnaire Update</b></p> <p><b>This was moved to Public Participation.</b></p>	
13.	<p><b>Jubilee</b></p> <p>The upcoming Jubilee was discussed, and all were in agreement that as the previous event in 2012 held on the King George Field and Chute Cauesway had been such a success there should be similar celebrations this time.</p> <p>There should be some funding from Wiltshire Council but CW suggested that the Chute in Need fund is also used. The general consensus was that this would be appropriate use of the funds and will be discussed further.</p>	
14.	<p><b>Planning Decisions Received</b></p> <p>PL/2021/086193 Upper Chute SP11 9EQ, Two storey extension to the side of the property and new entrance porch – Approved with conditions</p> <p><b>To be noted:</b></p> <p>Appeal rejected by Wiltshire Planning Committee</p> <p>20/06874/FUL Cross Keys Inn Malthouse Lane Upper Chute, SP11 9ER Chute Demolition of the existing buildings and construction of a new residential dwelling with separate garaging.</p> <p><b>Applications Received</b></p> <p>PL/2021/07920 Chute Manor, Upper Chute, SP11 9EZ Installation of a 10kW array of solar panels in the ha-ha at the southern end of the garden of the house.</p> <p>PL/2021/09809 Old School House, Malthouse Lane, Chute Standen, Andover, SP11 9EE -</p> <p>Replacement of septic tank</p> <p>PL/2021/09946 Longview, Malthouse Lane, Upper Chute, SP1 19EG</p>	

	<p>Tennis Courts</p> <p>The above applications were discussed and there were no issues or matters raised.</p> <p><b>TH proposed that CPC reply with no objections to the applications received, seconded by MT, carried.</b></p>	
15.	<p><b>Meeting Dates for 2022</b></p> <p>Dates for 2022 had been circulated, due to apologies given for January it was agreed that the meeting would be held on 13<sup>th</sup> January 2022 instead of 6<sup>th</sup> January 2022.</p>	
16.	<p><b>Business to be transacted at next meeting</b></p> <p>No specific items raised.</p>	
17.	<p><b>Date of next meeting</b></p> <p>Thursday 13<sup>th</sup> January 2022, 7.30pm at Chute Village Hall</p>	<p>Agenda items to be submitted to the Clerk 7 days before the meeting</p>

There being no further business to discuss the meeting was closed at 8.45pm.

Agreed as a true record..... C Wall, Chair Date.....