

CHUTE PARISH COUNCIL
MINUTES OF THE ANNUAL PARISH COUNCIL MEETING 12TH MAY 2022

Present: Cllr Wall, Cllr Parr, Cllr Hopton, Cllr Taylor, Cllr Rudland, Cllr Harker & Cllr Alderson.

C Lovell - Clerk
Wiltshire County Councillor Christopher Williams
3 members of public

1) Election of Chairman

Cllr Alderson proposed Cllr Wall become chairman; this was seconded by Cllr Harker. Carried, Cllr Wall accepted.

2) Election of Vice Chairman

Cllr Wall proposed Cllr Parr become Vice Chairman; this was seconded by Cllr Hopton. Carried. Cllr Parr accepted.

3) Apologies

Non received

4) Declarations of Interest

Cllr Harker and Cllr Taylor – Allotments

5) Public Questions

Mr Lovesey asked that in light of the homemade Warning Children Playing sign being put up were CPC considering getting an official one? As previously agreed the members said that it will be monitored, however they felt it not necessary at this time.

Mrs Godfrey-Davies is concerned about the repair job on the fence at Tibbs Meadow/Butts Hill. This is a separate agenda item.

6) County Councillors Report

Cllr Williams provided the following statement received from the Leader of Wiltshire Council:

Wiltshire is a thriving county with a rich and diverse heritage. We are home to half a million people with around half of the population living in towns and villages with fewer than 10,000 residents. The Wiltshire Council Business Plan recognises that we cannot achieve everything in isolation; we need to work ever more closely with our partners and stakeholders.

Our strong and cohesive communities continue to be some of our proudest achievements. The way we look out for each other and handle the challenges we have faced together is what makes our beautiful county the best place to live, work and raise a family.

As a council, we know our mission is to ensure:

The people of Wiltshire are empowered to live full, healthy and enriched lives.

Our communities continue to be beautiful and exciting places to live.

Our local economy thrives and is supported by a skilled workforce.

We lead the way in how councils and counties mitigate the climate challenges ahead. We are committed to listening to and speaking for Wiltshire. The council is a modern and democratic organisation that focuses on learning and adapting rapidly, paying continuous attention to our area's changing needs and ensuring we do what is right for the people of Wiltshire. It also continues to prepare for the opportunities and challenges that come with levelling up and devolution.

As a result, we are continually reviewing and refining our services to deliver better outcomes that empower local people. We will do this with a focus on a cost-effective, strategic and long-term approach to service reform.

We know that this is not without its challenges, which is why, in all that we do, we will continue to be inclusive and focus on preventing problems from arising and act quickly when they do.

We are striving to improve social mobility to reduce inequalities in our communities and joining national efforts to tackle this beyond our own geographic boundaries.

My administration will ensure we continue to work with, and for, our local communities to keep Wiltshire the distinctive place it is, creating pride in our county and our strong communities. It will be courageous and assured in its activities, focused on doing what is right for Wiltshire over the long-term and taking the kind of action that may not yet have been seen elsewhere.

The next Area Board meeting is to held on 30TH May 2022 at Collingbourne Kingston.

7) To confirm the minutes of the meeting held on 7th April 2022 and to report on matters arising.

Cllr Hopton proposed that the minutes were a true and accurate record, seconded by Cllr Rudland, carried. No matters arising.

8) Assign Areas of Responsibility

Highways – Cllr Harker
Footpaths – Cllr Rudland
King George Field – Cllr Harker and Cllr Parr Cllr Wall (Finance)
Village Hall – Cllr Alderson
Allotments – Cllr Taylor
Village Design Guide – Cllr Hopton
Defibrillator Guardians – Cllr Taylor and Cllr Harker
Posting Agendas and Minutes to the Board – Cllr Parr

9) Correspondence

The Clerk read out an email from a resident concerned about the Village Green and verges in Chute Standen getting churned up. There was a lengthy discussion and it was agreed that should residents have any concerns to approach the landowners directly as emails could be misconstrued. It was noted that despite concerns the landowners do a lot of maintenance work.

10) Specific Reports

Highways – No specific update. The 'Not Suitable for HGVs' is now in situ.

Footpaths – Cllr Rudland provided the attached report (Appendix 1). Mr Lovesey has forwarded some links to the Council providing information on the maintenance and provision of styles. He was thanked for being so active. She would like to set up a meeting with landowners.

King George Field –The annual ROSPA inspection is due in September. There are still over hanging branches in the entrance. There has been a report of damage to the Cricket Nets. Cllr Wall has found a potential football team booking for the new season.

Village Hall – No specific report

Allotments – As requested the Clerk had researched how much other councils charge for allotments. She explained that it was hard to get an average as all provide different facilities and spaces.

Cllr Wall proposed that the fees remain at £10.00 per annum, seconded by Cllr Alderson, carried. Mrs Cummins was thanked for all the hard work she puts in to keep the allotments tidy.

Village Design Guide – Cllr Hopton confirmed that the VDG will be discussed at the Eastern Area Planning Meeting on 26th May 2022.

11) Agree Standing Orders, Financial Regulations, Code of Conduct and Review Asset Register.

The Clerk confirmed that there had not been changes to regulations which affect the Council. Cllr Wall advised that the Village Hall needs to be removed from the Asset Register. This was agreed

Cllr Parr proposed that the Standing Orders, Financial Regulations, Code of Conduct and Asset Register are adopted for 2022/23.

12) Finance

- I. To note the bank balance as of 30th April 2022 - £15,503.81
- II. To agree Year End Account 2021-22 – circulated
Proposed by Cllr Parr, seconded by Cllr Hopton, carried
- III. Accept and Sign the Annual Governance Statement – circulated
Proposed by Cllr Parr, seconded by Cllr Harker, carried.
- IV. Accept and Sign the Accountability Return 2022 – circulated
Proposed by Cllr Parr, seconded by Cllr Harker, carried.
- V. Review risk assessment for 2022/2023 – circulated
Proposed by Cllr Parr, seconded by Cllr Harker, carried.
- VI. Appoint a Competent Internal Auditor for 2022/23
The members agreed to the appointment of Mrs Price, Finance Manager Clarendon Infants School.
- VII. To note receipt of Precept 25th April 2022 - £9,000.00
- VIII. Payments for approval

Payee	Reason	Amount
C Lovell	Salary	£266.40
HMRC	Tax/NI	£66.60
King George Field	Deposit Hog Roast	£100.00
BHIB	Deposit Insurance	£731.58 (KGF and Cricket Club to pay percentage

_____ Cllr Harker proposed the above payments are approved, seconded by Cllr Taylor, carried.

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- 13) Chute Cadley Wellhead – The grant of £700.00 has been received.
- 14) Pedestrian Footpath from butts Hills to Tibbs Meadow – Following the concerns about the repairs the members will take a look to decide action.
The vandalism of the bus shelter was raised again. Mr Wall has kindly offered to take a look and make any repairs.
The Clerk is going to contact the local PCSO regarding a Road Safety Awareness Talk.
- 15) Village Website – No update
- 16) Queens Jubilee – Band and Hog Roast booked. There will be a pram race, and best cake competition. The beacon will be lit on June 2nd at .9.45pm Cllr Wall is organising transportation of wood to be burnt.
- 17) Planning
The following decisions have been received:
PL/2022/00012 Meerkat Burrows, Malthouse Lane West And South To Crystal Palace, Upper Chute, SP11 9EG Single storey flat roof extension – Approved with conditions
PL/2022/01165 Wansdyke SP11 9EL Hazel tree - reduce height to 1.5m – Approved.
Application Received:
Application No:
PL/2022/02703 Formation of swimming pool and pool house, Thickett Cottage, Malthouse Lane, Upper Chute, Andover, SP11 9EG
It was resolved that CPC has no objections to the applications received.
Cllr Harker proposed that there are no objections to application PL/2022/02703, seconded by Cllr Alderson, carried.
- 18) Business to be transacted at the next meeting
None
- 19) Date of Next meeting
Due to Jubilee celebrations the next meeting will be 9th June 2022 at the Village Hall 7.30pm.
Date of Joint Annual Meeting with Chute Forest May 24th 7.30pm

Signed:

Chair

Date:

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